



ARCHIVAL POLICY
OF
PARAS DEFENCE AND SPACE TECHNOLOGIES LIMITED

Document Control

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1. **BACKGROUND**

Paras Defence and Space Technologies Limited ("**Company**") is a listed Company and accordingly is required to comply with provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended ("**SEBI Listing Regulations**")

Regulation 30(8) of the SEBI Listing Regulations requires the Company to disclose on its website all such events or information which has been communicated to the Stock exchanges under the SEBI Listing Regulations. Further such information which has been communicated to the Stock Exchanges shall be hosted on the website of the Company for a minimum period of five years and thereafter as per the Archival Policy of the Company, as disclosed on its website i.e. <https://www.parasdefence.com/>

In line with the above, the Company has adopted the following Policy for archival of information and events communicated to the stock exchanges under SEBI Listing Regulations and hosted on the Company's website pursuant to for Regulation 30 of the Listing Regulations.

2. **ARCHIVAL PROCESS**

- 1.1. All the relevant disclosures of information and events communicated to the Stock Exchanges under Regulation 30 of the Listing Regulations will be hosted on the website of the Company under the section entitled "*Investor Relations*" for a period of 5 (five) years and thereafter it will be shifted to the section entitled "*Archives*" hosted on the website of the Company.
- 1.2. The disclosures of information and events communicated to the Stock Exchanges will be hosted on the website of the Company for a period of 5 (five) years as prescribed under the SEBI Listing Regulations and thereafter retained for a further period of minimum 2 (two) years on the website of the Company in the section entitled "*Archives*" under the respective heads/ sub-folders, in a way so that these can be searched easily as and when required by any person...
- 1.3. The Archive Section shall be reviewed every year, and the archived disclosures/ announcements shall be removed from the website of the Company after the expiry of 2 (two) year from the date events/information has been moved to the Archive Section of the Company website,
- 1.4. Subsequently, anyone intending to review information and events communicated to the Stock Exchanges and so removed from the website of the Company after expiry of seven (7) years, may write to the Company Secretary and Compliance Officer of the Company.
- 1.5. This policy will be periodically reviewed and amended based on any changes in the laws, rules and regulations applicable to the Company from time to time or changes in internal processes.
- 1.6. This policy shall also be disclosed on the website of the Company.